

## Mission Society of Enrolled Agents (MSEA) Board Meeting Minutes

Wyndham Hotel, San Jose, CA  
November 15, 2011

President Torie Charvez, EA called the MSEA regular Board Meeting to order at 10:02 AM.

Roll call was taken by Secretary Connie Wei, EA. The following Board members (13) were present:

TITLE	BOARD MEMBER	TITLE	BOARD MEMBER
<b>President</b>	Torie Charvez, EA	<b>Director</b>	Jill Mendenhall, EA
<b>Vice President</b>	Cynthia Leachmoore, EA	<b>Director</b>	Nancy Pyzel, EA
<b>Secretary</b>	Connie Wei, EA	<b>Director</b>	Ilse Beck, EA
<b>Treasurer</b>	Linda Kolakosky, EA	<b>Director</b>	Larry Behage, EA
<b>Past President</b>	Jessie Singh, EA	<b>Director</b>	Jack Borok, EA
		<b>Director</b>	Richard Devaney, EA
		<b>Director</b>	Melinda Meyers, EA
		<b>Director</b>	Marie Sairy, EA

**Board Members Absent (2):** Bob Davi, EA; Myra Thompson, EA.

**Visitors (8):** Jenny Barnes, EA; Ivan Becks; David Hatt, EA; Jim Jenks; Phil Levine, EA; Alan Pinck, EA; Leonard Schlussel, EA; Randy Warshawsky, EA;

**APPROVAL OF NOTES & MINUTES:** Minutes and Notes from the October meeting were presented by Connie Wei, EA, and were accepted by the Board with no changes.

**TREASURER’S REPORT:** Treasurer Linda Kolakosky, EA, noted that items in the Accounts Receivable have been corrected. The desktop version of Quickbooks was transferred successfully to the online version.

**PRESIDENT COMMENTS:** Torie Charvez, EA congratulated Alan Pinck, EA on his nomination to the NAEA Board of Directors. She looks forward to the Holiday Party and the Jim Stern Legislative Day.

**COMMITTEE REPORTS:**

**Membership:** Jenny Barnes, EA and Committee Chair, mentioned that one new member has joined since the last meeting. Current membership total is 327 as of November 7, 2011. The New Member Orientation went very well.

**PIA:** The committee is working to promote the shredding event which will be held in mid January 2012. PIA needs pictures for the Booth-in-a Box.

**Education Committee:** Leonard Schlusser, EA announced that the speakers from Practice Management Seminar were awesome and the seminar went well. The committee will offer two enrollments at the Annual Auction, a Cast-in-Concrete enrollment, and one of the Mini seminars.

**CSEA** – Jill Mendenhall, EA mentioned that the Jim Stern Legislative Day is at the State Capitol in Sacramento on January 6, 2012. CSEA Board Meeting & Committee meetings will be on January 7 & 8, 2012. CSEA Auction items for the Education Foundation and the Scholarship Program are available in the CSEA website.

**NAEA:** Alan Pinck, EA attended the NAEA Board meeting last week. He stated that the NAEA survey results should be posted on the NAEA website by the end of year. NAEA will increase membership dues by \$15 starting with the next renewal cycle.

**San Jose Meeting:** Jack Borok, EA suggested that a 2012 monthly luncheon meeting package be offered as an auction item. The Board agreed with minimum bid of \$150 for 10 meetings.

**Communications:** Torie Charvez, EA (reporting for Bob Davie, EA) announced that website requests were posted to the website. The Classified Ads were updated.

**Newsletter:** All articles should be received by Friday, December 2. Marie Sairy, EA and Committee Chair, will send out a reminder for the November newsletter.

**Office Liaison:** The MSEA fax number on the website has been corrected. A “vegetarian” option has been added to the registration.

**Examination:** None.

**Legislative:** The *Conformity Task Force* is working with FTB to address some issues of concern. Jim Stern Legislative Day will be on January 6, 2012. **UNFINISHED BUSINESS**

**Holiday Party:** Encourage members to bring their spouse or significant others to the Holiday Party. More donation items are needed.

**40<sup>th</sup> “Birthday” Committee:** The committee projects about 140 attendees for the event. They are still in the process of getting quotes back from 12 potential venues. – **UNFINISHED BUSINESS**

**UNFINISHED BUSINESS: NONE**

**NEW BUSINESS:**

**Classified Ad-Procedure and turnaround:** Torie Charvez, EA will meet with Treasurer (Linda Kolakosky, EA), Bookkeeper (Jenny Barnes, EA), and the office liaison (Phil Levine, EA) to review the procedure and the turnaround time for the classified ads.

**Cancellation policy and procedure:** Torie Charvez, EA asked committee chairs to send cancellation policies used by their committees and subcommittees to her for review.

**ANNOUNCEMENTS:**

Jack Borok, EA – Holiday Party; donations

Larry Behage, EA – Jim Stern Legislation Day

Leonard Schluskel, EA – Education

Alan Pinck, EA – NAEA

Jill Mendenhall, EA – Intuit hiring tax professionals

**Nomination:**

Alan Pinck, EA received 4 nominees for the Life Time Achievement Award for the Board to vote.

**ADJOURNMENT**

With no further business, President Torie Charvez, EA adjourned the Board meeting at 11:33 AM. The next meeting is scheduled for December 13, 2011, 10:00AM, at the Wyndham Hotel in San Jose, CA.

Respectively Submitted,

Connie Wei, EA  
MSEA Secretary